



Roadrunner Health Services Travel Pay Form

(Mileage must be calculated from city limit to city limit)

- One Day Round Trip Under 100 Miles = \$50.00 for Gas and Meals
- One Day Round Trip Between 100 and 200 Miles = \$100.00 for Gas and Meals
- One Day Round Trip Between 201 and 400 Miles = \$200.00 for Gas and Meals
- One Day Round Trip Between 401 and 600 Miles = \$300.00 for Gas and Meals
- One Day Round Trip Between 601 and 800 Miles = \$400.00 for Gas and Meals
- One Day Round Trip of 801 Miles and Over = \$500.00 for Gas and Meals

One Day Round Trip			
Date	Reason for Travel	Destination	Total Miles

\$50.00 for Each Additional Day for Meals

Over Night Travel Pay (includes pay from one day round trip)					
Departure Date	Return Date	Total Number of Days After the First Day of Travel	Reason For Travel	Destination	Total Miles

Employee Name: _____

Pay Period: _____